

Tunbridge Station Civic League
Community Meeting Minutes
July 6, 2022
TowneBank Meeting Room

Attendance:

Board Members Present: Rob Mulvihill, Amanda Ziegenfuss and Kelly Martinec

Board Members Absent: none

Meeting Called to Order: 7pm

I. Welcome

II. Minutes – April: approve

Motioned by President to approve previous minutes, Bill Cogswell 2nd the motion, community voted 4 in favor 0 not in favor. Mrs. Dottie asked if she could have a copy of previous minutes, President said he would provide her with a copy.

III. President's Report

- Civic League/Community – We are starting over with a fresh start. See attached opening from president. Rob set the motion to keep 2014 bylaws, Jenny Cogswell 2nd the motion, 4 voted in favor, 0 opposed votes. 2014 Bylaws will be in place until community votes to amend what they feel needs changed. Marcin asked where bylaws can be found, he was told Facebook and new website.
- City of Chesapeake and Lawyer status update was given. The letter from the city was read to inform neighborhood that they are not pursuing the issue anymore. Community was informed that lawyer's services have been terminated. Bill Sweeney commented that after 33 years never has the front entrance been a problem why was it one now? Board answered because of complaint made by a homeowner to the city which started the whole process. Marcin then asked why can't we decorate anyways? Board answered because of liability. Bill then asked what is the next step and how do we push forward with this? Amiee answered we must get a percentage of the neighborhood to show up at a town hall meeting. The board was then asked what that percentage was, they were unsure but said they were looking into it further and would update more upon receipt of information. VaLisa asked how do we get the trees trimmed if we don't have permission to maintain? Board said we would have to contact Public Works.

IV. Board Report

Treasurer:

Financial report – all bills are paid to date check books are attached

- General fund (checking) – monthly bills paid, to date balance \$703.36
- Emergency fund (savings) – funds in account are currently for legal (\$839.68) and irrigation (\$587.71)
- Proposed budget based on past expenses (see attached previous based on info that was turned over and new based on basic needs)

Dottie asked how were the irrigation funds raised to date? Board answered via the fundraiser in April and people donating through vemo. Jenny asked if emergency funds were being kept separate in the appropriate funds, i.e. legal and irrigation? The board answered yes however, at some point the extra legal funds may be moved to the general emergency once final lawyer bill is paid. When presenting the past budget that way exceeded the funds that were collected each year many questions were asked about where the

funds came from to pay for the expenses and were previous board members paying out of their pockets? Lisa Hess said no; that at one point there was an excess of funds through donations that had rolled over, and many homeowners would give more than the \$20 yearly membership fee. The board stated that they were unsure how all the bills were paid as the finances that were turned over were not detailed enough to show every penny that was in the account came from. In many cases it just stated transferred donations. Jenny wanted to know if we based the previous budget on several years of data or just the one. Board answered that the previous had the most detail, but we compiled those years that we had, as financial statements were not very detailed. It was asked how were we planning to raise the remainder of the memberships and irrigation pump replacement funds? Board said that we would be doing more membership drives at the front of the neighborhood throughout the year. We would do another one in the fall; date to be determined. We will also be doing a meet the neighbors summer fundraiser for irrigation and memberships on July 23rd more details to come as we get to New Business. Lisa asked if Don was still cutting the grass? Board said yes, but he was asked to cut back on services and call before coming because the irrigation is not working, grass is dying, and we don't have enough money in the operating account to pay for weekly services.

Secretary:

- Current membership
 - Membership: 239 homes - 85 homeowners paid = 36% of the neighborhood has paid to date. If you know someone new please have them email name and address to the civic league so we can keep records up to date.

Committee Reports – Currently established but nothing to report to date as nothing is happening.

- a) Events Committee – Open- VaLisa Welsh volunteered for the position
- b) Garden Committee – Amanda and Kelly
- c) Social Media Committee Chair – Amiee Mulvihill

Resource officer offers open questioning- The substitute resource office that was present asked if there was anything he could be of help to the community or if we had any questions for him.

Lisa asked if crime was on an up tick in Chesapeake? The officer answered yes, but that is normal with summer and warmer temperatures, criminals are more out and about. He also said inflation is causing more scammers to come out so be vigilant. Also seeing an increased in land line phone scammers.

Jenny asked if there was a way to keep solicitors out of the neighborhood? The officer said they must have a permit to be able to solicit and if they do not we can call and turn them in,

Kelly asked how can we control speeding in the neighborhood? Officer said we can contact headquarters and a summons can be made to have a speed monitor put in and a police officer to give out tickets, Marcin then asked if we could get speed bumps put throughout the neighborhood? Officer said we would have to contact the Chesapeake Planning Department.

VI. Announcements – President

- a. Website going live July 15th- This has been created and paid for by Amiee and when the funds are available she will get reimbursed. This will be taking the place of a newsletter and maybe one of the Facebook pages to be determined. It was asked why we can't go back to newsletter for paying members? Board said its not only costly but also having a volunteer to write it and pass it out. The website was voted on by the community in a past meeting, so we moved forward with the vote. Another request was, could neighborhood parties be able to be linked to the events tab? Board said yes as long as the whole neighborhood is invited, and info is emailed to the civic league it can be posted on the web site. This then raised the concern of being an open forum page. We explained that the board meeting and finance info would only be available to paying members and it would be password protected with a password that would expire each year. Paying members will be given a password when membership donation is made and have full access to the community information.
- b. One final news info being sent out to the entire neighborhood – doorhanger

- c. Yard of the month will commence in July – voting will be announced in August on the website and a new sign is being made for the yard. Dottie asked who votes on this? Broad said that the Garden Committee typically does this.
- d. Halloween/Christmas Decorations Recognition – voting/winners will be found on the website.

VII. Old/New Business - President

Old:

- Sprinkler pump – Only 2 bids were received. The bids were presented in sealed envelopes. Once opened the two companies presented were K&D Round's \$852.25 and Daniel's Irrigation \$950. Lisa wanted to know if someone met face to face with each contractor to get a feeling for professionalism? Rob said yes he met with each of them. One contractor is a business owned by a neighbor; Lisa cautioned doing business with a neighbor can get sticky they may come back on their warranty if something goes wrong. Amanda informed her that the warranty on the pump is from the manufacture not the business, therefore it is not anything out of the contractors pocket to turn the warranty in if something goes wrong with the new pump. Dottie asked if there was any money available to repair the pump? Yes, there is partial but not enough to pay in full. Members were asked to vote 7 votes for K&D Round's 1 vote for Daniel's Irrigation. Once money is raised, we will move forward with K&D Round's.
- Elections will be held Oct. 18. Submit via email if you would like to be on the ballot, what position, have you attended two (2) meetings and if you are a paid member, deadline for submission is Oct. 4th. Jenny motioned to reduce number of meetings that must be attended to one. VaLisa second the motion. Vote was made 5 yes's and 1 no. Motion was passed.

New:

- July 23rd 11:30am to 2pm – Meet The Neighbors' membership/sprinkler system fundraiser. \$5 per hamburger or hot dog lunch box. Marcin volunteered to help with the cooking and is going to ask the base about the pricing of an inflatable for kids. Carl said for future we could write a letter to Sam's the month prior to the event and ask for food donations. We could maybe try Walmart and see what their time frame is.
- We will be using voting options on the website when items arise for entire neighborhood to vote in between Community Meetings. Lisa asked if this would be locked to members only? Yes.

Jenny asked if we had thought about maybe trying Teams or Zoom for the meetings for those that can't be there due to child care, out of town, etc? Board said that was a very good idea and we would look into it and further discuss.

Meeting Adjourned: 8:12pm Motioned by Jenny, Seconded by Rob.

Attendance:

Greg & Gina Hill
 Robert & Amiee Mulvihill
 Bill & Jenny Cogswell
 Dottie Ellen
 Carl & Lisa Hess
 Patricia & Chuck Hertsley
 Peggy Porter
 Bill Sweeney
 VaLisa Welsh
 Marcin Puszczalo
 Jeff Eaton
 Amanda Ziegenfuss
 Kelly Martinec

Good evening all and thank you for attending.

We would like to introduce ourselves, I am Rob Mulvihill, your President, this is Kelly Martinec, your Treasurer and Amanda Ziegenfuss, your Secretary.

We would like to remind everyone we are starting from a clean slate and literally picking up the pieces putting them together to start a new.

We are asking all in attendance to please keep an open mind and understand we are volunteers just trying our best to do right by our neighborhood that we too reside.

We have gone through all documents turned over, uploaded, and updated the Gmail account with all said documents so they are easily accessible to the board and all future board members.

We have reviewed the bylaws from 2013 and the revised bylaws from 2014 that were presented at the 10/21/2014 Community Meeting and possibly voted on in agreement to move forward with them. Since we were not in attendance, we cannot verify 100% of this vote/agreement. We are in good faith trusting this process took place based on the TSCL Facebook Page posting.

With regards to the 2021 bylaw revision, it was not voted on by the neighborhood in a Community Meeting but revised with the mindset it was needed to incorporate the TSCL. The revision was made as an executive decision by the previous TSCL Executive Board. We cannot be held responsible for the previous board's actions.

Speaking of the latest bylaws after speaking with the attorney, it was determined that most of the language and changes to the bylaws was not a necessary change to incorporate the TSCL.

We would like to put it to a vote to revert to the 2014 bylaws and have future discussions on amending the 2014 bylaws to fit the future of our neighborhood.

Votes:

Yay

Nah

I would like to now turn the floor over to our Treasurer for the financials.