

**Tunbridge Station Civic League**  
**Community Meeting Minutes**  
**October 18, 2022**  
**TowneBank Meeting Room**

**Attendance:** see attached sign in sheets.

**Board Members Present:** Rob Mulvihill, Amanda Ziegenfuss and Kelly Martinec

**Board Members Absent:** none

**Meeting Called to Order:** Rob Mulvihill

**I. Welcome**

We will be trying zoom for the first time tonight, it is only available for 40 mins so we will start once minutes are approved.

**II. Minutes – July:** approve

President asked for a motion to approve previous minutes that have been uploaded to website. Jeff Eaton made the motion to approve, Joe Buck second the motion all voted in favor.

**III. President's Report**

- Civic League/Community- Elections will be held tonight according to bylaws that can be found on the website, votes will be taken with a motion, second, and vote by raise of hands. One vote per household. Zoomers can vote by the raise of a hand.
- Voting Procedure within meetings- if you make a motion or comment during the meeting, please state name/address when making

**IV. Board Report**

**Treasurer:**

Financial report – all bills are paid to date

- General fund (checking) – monthly bills - current balance: \$959.98 of this amount \$852.25 is for irrigation work – leaving \$107.73 for operating
- Emergency fund (savings) – funds in account are currently for legal, all legal is finalized so funds have been voted to be put into the general emergency fund. - current balance: \$879.72
  - There was some concern that the legal fund was being moved to the emergency fund without a vote to do so since the funds were raised for the specific purpose of legal actions. Kelly motioned to liquidate the legal fund into the emergency fund, Jenny second the motion all voted in favor.

**Secretary:**

- Current membership
  - Membership: 239 homes - 99 homeowners paid = 41% of the neighborhood has paid to date.

**Committee Reports – Currently established**

- a) Events Committee – Open
- b) Garden Committee – Amanda and Kelly- no October yard of the month as the Halloween house will take its place.
- c) Social Media Committee Chair – Amiee Mulvihill
  - a. Will be updating current events info and civic league matters

**VI. Announcements – President**

- a. Website continues to be the main spot to find neighborhood happenings and information.
- b. Halloween/Christmas Decorations Recognition – voting/winners will be found on the website. Halloween votes will go through Saturday the 22<sup>nd</sup> and winner will be posted Sunday the 23<sup>rd</sup>.
- c. At the next meeting we will be going over bylaws. Allowing members to vote on the changes that they feel need to be made as the 2014 bylaws, that we reverted to in the last meeting, are very vague and all parties agree there need to be several additions made.

## VII. Old/New Business - President

### ● Old:

- Sprinkler Pump Update- K&D will be coming out next week to locate the well cap in order to replace the paker so that the pump will not lose prime and burn up like the old one. Jenny asked there was a map, and why did we not know where it was? The board stated that unfortunately there was no map and the well had been buried. Rick Martinec suggested that we make a map of the well location once found. The board does plan to take a picture/map and upload it to the board gmail drive so that future board members will have access to this information as well. William brought up concern of why the paker was not mentioned when the pump was replaced, and would this be the fix? Amanda explained that there was no way for anyone to know that the paker is what burned up the old pump until the pump was replaced and the lose of pressure was then seen. We explained the whole well to pump process and unfortunately this was an unforeseen problem, but the good news is we raised almost the full amount to replace the paker and will only need to use a very small amount of emergency funds, the paker replacement is \$970.
- Tree Trimming Update- the city will not come out to trim the trees as they said it is aesthetic trimming and they do not have the manpower to do such work. We reached out to Ashton tree company, and they quoted \$3,000-4,000 to trim all the trees to the proper 13ft. We do not have these types of funds. Jenny asked if the city was told that it is causing damage to campers? We told her yes, we told them it was hitting busses, campers, and delivery trucks; however they are not willing to help us. At this time the only solution that we have come up with is to take it into our own hands and allow the neighbors that want to help do so.
- Joe Buck asked if there was any new information on the new development on Back Rd, if it had been passed? Jeff Eaton said yes it has been passed, with the understanding that they will ave to widen the railroad crossing and street. You can find all the details on the planning commission website. Jenny asked what happen to the playground that was supposed to go in at the entrance of Back Road when the first phase started? It was mentioned that it seemed to be replaced with a walking path.

### ● New:

- Voting New Board for 2023 to 2025 – 2 year commitment. Jenny asked if we could look at adding to by laws that some positions have a shorter term so that we don't have the entire board expiring at the same time. The Board agreed that was a great idea and we will definitely talk about that at the next meeting when we go over bylaw changes.
  - President – Rob Mulvihill: motion by Rob, 2<sup>nd</sup> by joe buck- all vote in favor
  - V. President – Jeff Eaton: motion Rob, 2<sup>nd</sup> by Jenny- all vote in favor
  - Treasurer – Kelly Martinec: motion by Rob, 2<sup>nd</sup> by Billy – all vote in favor
  - Secretary – Amanda Ziegenfuss: motion by Rob, 2<sup>nd</sup> by Jenny – all vote in favor
- Upcoming events –
  - Clean Back Road 10/22, 12:00-1:00
  - Halloween Parade 10/28, 6:30pm-8pm hoping to have fire truck and police officer – will be taking donations of goodies for the kids at the end of the parade.
  - Chili Cook Off 11/5, 3pm-5pm - \$5 entrance fee due by 10/29/22 – chili, condiments, corn hole, photo booth, egg race, family friendly fun. Jeff asked if entrance fee could be paid by the Vemo? Board said yes absolutely.

- It was asked could we freely decorate the front entrance via the adopt a garden program? Yes we can. There were some questions about what decoration we still had and did not have. All that has been passed on from previous board is currently at Rob's garage in tubs.

**Meeting Adjourned:** Rob motioned to adjourn meeting at 7:45pm Jenny second motion.