



**Tunbridge Station Civic League
Community Meeting Agenda
January 21, 2025
7pm to 8pm**

Board Members Present: Rob Mulvihill, Jim Hintze, Mark Simmons, and Kelly Martinec

Board Members Absent: none

Meeting Called to Order: 7:05pm

I. Welcome

II. Minutes – Oct 2024 (attached) – approved – **yes** or no – 1st Amiee / 2nd James / all approved

III. President's Report

- New Resource Officer - Master Patrol Officer Robert (Bobby) Duval); Introduction and Q&A time
 - 21 years of service
 - Discussed with attendees' recent car break-ins, and multiple robberies around Mt. Pleasant, majority were unlocked cars.
 - Officer Duval brought flyers for the Chesapeake Citizen Academy.
 - Board shared with Officer Duvall traffic study with the City
 - This information was shared with the neighborhood via email blast / FB post 1.22.25
- Irrigation System –
 - Update on irrigation system, zones, etc.
 - Looking into other irrigation companies for service.
 - Zone 4 is not working
 - Solenoid/values, low in the ground
- Open Board Positions
 - Secretary – Open Vacancy
- Proposed 2025 Budget
 - Approved and voted – 1st James / 2nd Catherine
- Membership is instrumental to supporting the beautification and events we provide for this neighborhood, please talk to your neighbors!

IV. Treasurer Report:

- Financial report: all bills are paid to date
 - General fund (checking) balance: \$1,789.30
 - Emergency fund (savings) balance: \$330.40
 - Changing banks to save on fees to ABNB from Atlantic Union

2025 Membership – Fiscal year started September 1, 2024

- 42 homes out of 239
- 16.73% participation

V. Committee Reports –

- Events Committee – Catherine – update on Welcome Letters/gifts, Community Yard Sale, Fall Festival, upcoming events, and Q&A from attendees.
 - All went well this past year. Looking forward to the 2025 events and support from neighbors. Newsletter Spring/Fall
- Garden Committee – looking for volunteers to assist Pam – Q&A from attendees
- Social Media Committee – Amiee - nothing new to report – Q&A from attendees

VI. Announcements:

- At the end of meeting Jim Hintze turned in his resignation to Rob Mulvihill privately.

VII. Old/New Business:

- Always looking for volunteers to help in any capacity. We would greatly appreciate getting a full board. Anyone interested please inquire

Meeting Adjourned: 7:41pm



Approved

2025 Proposed Budget - 100% BASED ON MEMBERSHIP \ DONATIONS FROM THE NEIGHBORHOOD		
MEMBERSHIP	\$	11,950.00 239 members @ \$50
Total Income Needed:	\$	8,524.25

****Annual Cost Estimates - THE BOARD ADJUSTS EVENTS BASED ON WHAT FUNDS ARE AVAILABLE.**

Company	Service Provided	Annual Cost Estimates	Must Pay Estimates	What is needed
TowneBank Hall	Use of hall for quarterly community meetings - bank waived \$150\meeting fee	\$ -		\$ -
ALM - Lawn Care	Lawn Treatment - 7 treatments/year	\$ 500.00	\$ 460.00	\$ 40.00
DPS Lawn Care	Lawn mowing + leaf removal/clean up + end of year gratuity	\$ 3,200.00		\$ 3,200.00
K&D Rounds	Planting twice a year (\$400 each planting session)	\$ 800.00	\$ 800.00	-
Dominion Energy VA	Pump Station \ Holiday Lights	\$ 180.00	\$ 180.00	-
Irrigation	Irrigation annual agreement start up\winterization + per service calls charges and materials + end of year gratuity	\$ 1,000.00	\$ 260.00	\$ 740.00
WIX Website	Website \$192.00 and Domain Name \$27.25	\$ 219.25	\$ 219.25	\$ -
USPS - PO Box Yearly Fee	TSCL P.O. Box	\$ 200.00	\$ 200.00	\$ -
SCC	Annual Reporting - Articles Incorporated	\$ 25.00	\$ 25.00	\$ -
Spring Event	Daytime Festival, Food\Drinks & Bounce House	\$ 500.00		\$ 500.00
Fall Event	Daytime Festival, Food\Drinks\Bounce House & Parade Finally	\$ 1,000.00		\$ 1,000.00
Santa Event	Meeting Santa, Cookies, Cocoa	\$ 400.00		\$ 400.00
Incidentals	Printing \ Stamps \ Yard Signs \ Etc.	\$ 500.00		\$ 500.00
Total Expense:		\$ 8,524.25	\$ 2,144.25	\$ 6,380.00



**Tunbridge Station Civic League
Community Meeting Agenda
October 29, 2024
7pm to 8pm**

Board Members Present: Rob Mulvihill, Jim Hintze and Kelly Martinec

Board Members Absent: none

Meeting Called to Order: 7:09pm

I. Welcome

II. Minutes – July 2024 (attached) – approved ☒ yes or no – Mark Simmons 1st / Doug Lowrey 2nd the vote – all attendees confirmed.

III. President's Report

- Irrigation System –
 - Changing irrigation company's
 - See map attached for more detail of the irrigation system
 - Update on irrigation system, zones, etc.
 - Cost to date of work

Meeting notes:

- We are changing irrigation company from Daniel's Irrigation to All Things Green
- Cost of work for irrigation system by All Things Green, \$481.00. This amount included initial searching of all zone's heads, positions of watering, discovery of issues, and the work needed to fix the zones. There is work to still be completed. See entrance map for details.
- ALM Fall Fertilization,
- Justin Lindemeyer Fall Aeration
- Sprinklers run at 4:30am and 12pm
- Cul-de-sac rounds – neighbors near the rounds have been maintaining. The board would love to include the rounds in DPS Lawn Care, unfortunately we do not have enough funds to support adding the additional costs. We currently pay \$50/week for the front entrance mowing, edging, and clean up. This is an extremely great deal we are fortunate to have with DPS Lawn Care. No one else can beat his pricing. If we included the four (4) rounds the cost would be \$150/per week. If mowed all five (5) pieces (entrance and four (4) rounds) all 52 weeks a year it would cost the community \$7,800/year.
- Elections: positions up for election
 - President – re-elect or new bid for position – Rob was voted to in to continue the role – Mark Simmons 1st / Doug Lowrey 2nd the vote – all attendees confirmed.
 - Secretary – Celene Long has put in her bid – did not attend the meeting and the board has not heard anything further. Position is still open available by appoint of the President.
 - 2nd V. President – open position open for bid – Mark Simmons? – Mark accepted the bid for this position – Amicee Mulvihill 1st / Doug Lowrey 2nd the vote – all attendees confirmed.

IV. Board Report

Treasurer:

- Changing banks once all items have cleared with Atlantic Union Bank to ABNB. The reason is no fees and only have to keep a minimal amount in savings \$5.
- New fiscal year September 1 to August 31 every year. The reason for this change is the Fall has the most activities, winter, and fund drives break between Oct – April each year.

Financial report: all bills are paid to date

- General fund (checking) balance: \$2,516.69
- Emergency fund (savings) balance: \$330.47

2024 Membership - closing out the fiscal year August 31, 2024

- 51 homes out of 239
- 20.32% participation

2025 Membership – fiscal year started September 1, 2024

- 41 homes out of 239
- 16.33% participation



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7pm to 8pm**

Resource Officer: Was not able to attend due to scheduling – Rob and Officer Saburn will connect before the next meeting.

- Officer Saburn will be moving over to teach at the academy, and we welcome our new resource officer.
- **We THANK YOU Officer Saburn for your time and support of our neighborhood!**
- Open Questions from Neighborhood on safety

V. Committee Reports –

- **Events Committee – Catherine –** update on Welcome Letters/gifts, Community Yard Sale, Fall Festival, upcoming events, and Q&A from attendees.
 - 1 new neighbor to welcome
 - Turn out for the Fall event was one of the largest numbers and it was a great event!
 - Santa event up next – looking for a Santa – Kelly will ask if last year's Santa would still be available.
- **Garden Committee – Pam -** looking for volunteers to assist – Q&A from attendees
 - We need three-way stop sign at the Back Road bend turning in/out of Downing Dr into Tunbridge Station.
 - Adopt a tree front entrance – white lights – Amiee & Catherine to work out details to coordinate with Pam and get approval from Board.
- **Social Media Committee – Amiee -** nothing new to report – Q&A from attendees
 - Will update website with meeting notes, financials, events, etc.
 - Passcode to the Civic League Matters Tab changes January of each year.

VI. Announcements:

We need to add a Sheriff representative to our community meetings – Mark Simmons to reach out.

Jeff Eaton – as a FB admin he let everyone know that he / Abbey (both admins of the Tunbridge Station/Back Road FB page) have opened the “Old” Neighborhood – now Chapel Hill Estates to join if requested. They are the neighborhood on the back side of Downing.

VII. Old/New Business:

Always looking for volunteers to help in any capacity.

Cathy – asked a question about the Back Road development will there be a sidewalk? Everyone confirmed there will be a sidewalk on the side of the development to the Raquet Club.

Jeff offered to reach out to the Developer.

Update: The original builder sold project to D.R. Horton; this was a recent acquisition. Jeff emailed the new developer regarding commencement of construction and whether or not the community will be a 55+ Community.

The developer seems not to want to communicate with anyone and their website is not user friendly. Jeff did receive a text from the someone named Kat at D.R. Horton advising him, Riverview Landing will not be a 55+ Community and they are getting up and running and won't open for about 6 months.

2025 Calendar and Budgets will be put out for review / vote at the January Community Meeting.

Meeting Adjourned: 7:45pm

Approved

TSCL Neighborhood Calendar 2025	
all dates / events are subject to change	
January	
1/1/2025	New Year's Day (holiday)
1/9/2025	TSCL Board Meeting
1/21/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
February	
2/2/2025	Groundhog Day
2/14/2025	Valentine's Day
2/17/2025	Presidents' Day (holiday)
March	
3/17/2025	St. Patrick's Day
3/29/2024	March Maddness - Membership Drive
April	
4/1/2025	YOTM Starts (Yard of the Month)
4/1/2025	April Fool's Day
4/10/2025	TSCL Board Meeting
4/18/2025	Good Friday
4/20/2025	Easter Sunday
4/22/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
4/20/2025	Put out signs for yard sale and post on social media/website
4/26/2025	Community Yard Sale
4/26/2025	2pm take down signs for yard sale
4/28-5/5/2025	Mulch delivery and volunteers needed to update at front entrance
4/29/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
May	
5/1/2025	YOTM (Yard of the Month)
5/3/2025	Meet the Neighbors Event
5/4-10/2025	Spring planting - K&D Rounds
5/5/2025	Cinco de Mayo
5/11/2025	Mother's Day
5/18/2025	Volunteers needed - put up front entrance memorial tribute
5/26/2025	Memorial Day (holiday)
5/31/2025	Volunteers needed - take down memorial tribute
June	
6/1/2025	YOTM (Yard of the Month)
6/11/2025	Volunteers needed - put flags at front entrance
6/14/2025	Flag Day
6/16/2025	Volunteers needed - to take down flags at front entrance
6/15/2025	Father's Day
6/21/2025	Summer Solstice
6/28/2024	Summertime - Membership Drive
6/29/2025	Volunteers - put up front entrance Independence Celebration

July	
7/1/2025	YOTM (Yard of the Month)
7/4/2025	Independence Day (holiday)
7/7/2025	Volunteers needed - take down Independence Celebration
7/10/2025	TSCL Board Meeting
7/22/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
7/29/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
August	
8/1/2025	YOTM (Yard of the Month) End of year newsletter delivery
September	
9/1/2025	YOTM ends (Yard of the Month)
9/1/2025	Labor Day (holiday)
9/7/2025	Volunteers - put up front entrance memorial tribute
9/11/2025	In Memory of our Fallen Heroes
9/14/2025	Volunteers needed - take down memorial tribute
9/22/2025	Autumn Equinox
9/27/2024	Cool Breeze of Fall - Membership Drive
October	
	Halloween House Competiton
10/5/2025	Put out signs for yard sale and post on social media/website
10/9/2025	TSCL Board Meeting
10/11/2025	Community Yard Sale
10/11/2025	2pm take down signs for yard sale
10/13/2025	Columbus Day (holiday)
10/21/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
10/25/2025	Fall Festival & Halloween Parade
10/29/2025	<i>Tentative Community Meeting - depends on bank date approval</i>
10/31/2025	Halloween
November	
11/4/2025	Volunteers - put up front entrance memorial tribute
11/11/2025	Veterans Day (holiday)
11/15/2025	Volunteers needed - take down memorial tribute
11/27/2025	Thanksgiving Day (holiday)
December	
	Christmas House Competition
12/13/2025	Santa Event
12/24/2025	Christmas Eve
12/25/2025	Christmas Day (holiday)
12/31/2025	New Year's Eve



Chesapeake
VIRGINIA

R. DUVALL
Master Police Officer

Investigations: 757-382-6251
Non-Emergency: 757-382-6161
rduvall@CityOfChesapeake.net

304 Albemarle Drive
Chesapeake, VA 23322
CityOfChesapeake.net

CHESAPEAKE CITIZENS POLICE ACADEMY

NOW ACCEPTING APPLICATIONS!

COMING SOON IN THE SPRING 2025

MARCH 10, 2025 – MAY 12, 2025

**MONDAYS 6PM-9PM &
SOME SATURDAYS 9AM-12PM**

Have you ever wondered:

- What does a Police Officer do all day?
- What happens to suspects when they are arrested?
- Are Crime Scene Investigators like the ones on TV?
- What happens when a citizen dials 9-1-1?



For more information or to download an application, please visit:
<https://www.cityofchesapeake.net/939/Citizens-Police-Academy>



Chesapeake Police Department Citizens Police Academy Application



The Citizens Police Academy allows citizens of Chesapeake to gain a realistic view of their police department. It is anticipated that the insight gained by participating in this program will be both enjoyable and informative. The following information is required:

Name: _____
(Last) (First) (Middle)

Current Address: _____
(Street) (City) (Zip Code)

E-Mail Address: _____
(Please block print as most communications will be by email.)

Home Phone: _____ Cell Phone: _____

Occupation: _____

Employer (or if student, name of school): _____

Do you have any medical condition that might affect your ability to participate in the program?

No ☐ Yes ☐ Please explain: _____

Emergency Contact: _____

Phone: _____ Address: _____

Have you attended a previous Citizens Academy? _____ If so, which session? _____

**A PHOTOCOPY OF YOUR CURRENT DRIVER'S LICENSE MUST BE SUBMITTED
WITH THIS APPLICATION.**

Initial: _____

AUTHORIZATION FOR RELEASE OF INFORMATION TO THE CHESAPEAKE POLICE DEPARTMENT

Any Local, State or Law Enforcement Agency:

I, _____, have applied to attend the Chesapeake Police Department's Citizens Police Academy. I am aware that a criminal history check of me will be conducted. I hereby authorize and request the release of any criminal history information you have concerning me to the Chief of Police, Chesapeake, Virginia, or his representative, upon presentation of this release or copy thereof.

Date of Birth: _____ Place of Birth: _____

Social Security Number: _____

Other Names Known By: _____

Other States Lived in Since Age 18: _____

Signature (must be signed before a Notary)

State of Virginia, City of Chesapeake: the foregoing instrument

was acknowledged before me on this _____ day of _____, 20_____.

Notary Public

**SUBMIT YOUR SIGNED AND NOTARIZED APPLICATION AND A PHOTOCOPY OF YOUR
CURRENT DRIVER'S LICENCE TO:**

**CHESAPEAKE POLICE ACADEMY
1080 SENTRY DRIVE
CHESAPEAKE, VA 23323**

REGISTRATION WILL CLOSE THREE WEEKS PRIOR TO THE START OF EACH SESSION

Tunbridge Station Civic League

Residents Sign in Sheet October 2024

Tunbridge Station Civic League						
Residents Sign in Sheet October 2024						
ADDRESS	LAST NAME	FIRST NAME(S)	PHONE	EMAIL	SIGN-IN	
BACK RD						
1002	OLD Enterprises Ltd Partnership					
1004	OLD	Michael				
	CHAPEL HILL ESTATES - Residential - Single Family Homes					
1007	HUFFMAN	Bryan A. & Jacquilus				
1008	CHAPEL HILL ESTATES - Common Area Residential					
1010	CEMETERIES					
1011	BRADSHAW	Debbie				
1017	WALKER	Brian & Karen				
1021**	HADDOCK	Robert James				
	(Renters) POWERS	Beau & Malia				
1025	SMITH	Tina & Eric				
1029	FLYNN	Bradley Morse / Brittany				
1033	WEISGERBER	Fred & Vickie				
1037	PARKER	Cornell & Jennifer				
1041	JOHNSON	William & Karla				
1045	McLENON	James & Karen				
1049	McNEILL	Douglas & Becky				
BAKERLOO COURT						
900	GUISEPPE	Frank & Sophia				
901	SCHERRER	Robert A.				
905	LAUMANN	Jerry & Linda				
BAYWATER COURT						
900	COKLEY	Rodney & Loretta				
904	DIMMICK	Mike & Margaret				
905	GARCIA	A. J. & Christie				

BERKELY COURT

904	WILSON	Glenn E & Shelby	
905	HORNE	Walter & Tiffany Claire	
908	EFIRD	Patricia A	

CHARING CROSS

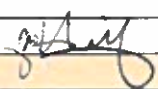
900	GREGORY	Anthony & Andrea	
904	BAKER	Arthur Odean & Pamela	
905	COHEN	William & Randie	
907	WOOD	Brittany & David	
908	FISHER	Eddie & Abbey	
909	SULLIVAN	Joe & Mimi	
911	ABBOTT	Joel & Kimberly	

DOWNING DRIVE


100	BLAIR	Don & Teresa	
101	WATERMAN	Scott & Tavia	
104	GOUGHENOUR	Eric & Debbie	
105	GORDON	Vince & Darlene (City Records - William & Judith)	
108	RUMPF	Alma W.	
112	CARROW	William	
116	HILL	Greg & Gina	
117	CARPENTER	Leslie	
121	BRAUN	Deborah & Steve Whitaker	
124	ASBELL	Greg & Jodie	
125	KENNEDY	Bobby & Jackie	
128	WILSON	Dave & Heidi	
129	EDWARDS	Chuck & Jean	
132	MULVIHILL	Robert & Amiee	
133	COGSWELL	William & Jenny	
135	DELISE	Marisa & Nick	

136	WOODARD	Gary & Christine		
139	DUNAWAY	Mark & Denise		
140	LINDEMEYER	Shaun & Sarah		
143	SAVOPOULOS	George & Carol		
144	WERTZ	Christopher & Kathy & Michael		
DOWNING DRIVE				
148	ELMORE	Mark & Cynthia		
149	DEMEYERS	Michael & Lisa		
151	GILES	James R. & Deborah E		
152	PERRY	David & Susan		
155	KEOWN	William & Donna		
156	SEIDEL	Steve & Elizabeth		
201	EDWARDS	Glen & Tracy		
204	STYRON	Adam & Christine		
205	KOCIS	Shelley L.		
208	BOYD	Robert & Teresa		
209	STALNAKER	Justin & Kimberly		
211	SIMMONS	Mark A		
212	GROSSMAN	Angelo & Linda		
213	LUTHER	Joe & Nadia		
215	JONES	James & Sharon		
216	HERRING	Daniel & Rachel		
217	LEWIS	Jim & Janis		
220	WADE	John & Linda		
224	BLAKE	John & Tanya		
225	AUTEN	John & Dorothy		
228	(Currently for Sale) O'CONNELL	George & Rita		
229	OLLER	Rolando & Aravel		
231	MIZELL	Tim & Teresa		

232	VERDESCI	Peter & Suzette		
233	SAEGER	Elden & Cindy		
236	SMALLACOMBE	Leonard & Taylor		
237	BLAIR	Ramona		
240	ELLEN	Dottie		
241	HINTZE	Jim & Belinda		
DOWNING DRIVE				
244	Longbottom	John & Maureen		
245	COSTON	Ken & Nancy		
248	WILLIS	Michael & Patricia		
249	HANS / MAGNUSON	Sara & Janet		
251	SCHOLTES	Dan & Cheryl		
252	BUCK	Joe & Karen		
253	HUSNAY	Joseph & Leah		
256	BUCK	Joe & Karen		
257	WICKER	Nick & Emily		
258	GOV'T - EXEMPT - PUMP STATION JOLLIFF STATION SEC			
261	JONES	James		
265	HALVORSEN	Bill & Anne		
300	BRYANT	George R III		
304	La PLATNEY	Christopher		
305	SEVERNS	Derek & Kelly		
308	CROYDER	Harry & Joan		
309	KEKLIK	Askel & Shannon		
312	ROBINSON	Rodney & Bianca		
313	EARLEY	Steve & Elizabeth		
316	THORSTEN	Jon & Katrina		
320	BROOKS	Scott & Michelle		
324	WADE	Vincent & Carol		



328	PATTERSON	Karen	
329	GILLIS	Gary & Debbie	
332	FOSS	David & Connie	
401	SHEATS	Clarence & Lolita	
404	HESS	Carl & Lisa	
405	HARRIS	Cecil & Virginia (Ginny)	
408	BELARMINO	Rafael & Miqueila	
DOWNING DRIVE			
409	LIJO & ANCHU	George & Tom	
412	ZANER	Gerry & Kim	
416	GREGORY / CARDONA-GREGORY	Anthony & Rosalyn	
417	HINSON	Matt & Maria	
420	MUNDEN	Micah & Renee	
421	XIE	Tsui	
424	GAUTHIER	Zachary	
428	SMITH	Susan	
429	WORRELL	Frank & Kiz	
432	PETERSON	Mark & Alissa	
433	O'SHEA	Ed & Nancy	
436	HARVEY	Paul & Barbara	
500	CORNELISSE	Nicolaas & Melanie	
501	KENNY	Mike & Jackie	
504	BARGER	Fred & Janet	
505	HYDE & HARRISON	Mark & Melissa	
508	FISHER	Chris	
509	LOGAN	Josh & Lindsay	
512	WADLEY	Cathy	

513	SVINGOS	Ryan & Catherine			Cathy
516	GUERTIN	Art & Aurelia			
517	LAWRENCE	Mark & Dawn			
DRURY LANE					
904	MAUSER	Thomas			
906	MARTINEC	Rick & Kelly			Rm & km
908	CURRY	Mark			
910	HELTSLEY	Patricia & Chuck			